



Fact Finder

Please complete this form in **BLOCK LETTERS**

SECTION 1 – Testator's / Testatrix's particulars ** Delete whichever not applicable

Name (as in ID)		ID No.	
Gender	** Male / Female	Date of birth	
Address	SINGAPORE		
Email address			
Mobile No.		Home Tel No.	
Religion	** Muslim / Non Muslim	Any existing Will?	** Yes / No
Marital status	** Single / Married / Separated / Divorced / Widowed		
No. of children below 21 years old			

SECTION 2 – Appointing Executor and Trustee (must be at least 21 years of age)

Details of Main Executor and Trustee			
Gender	Relationship	Name	ID No.
M / F			

Details of 1st substitute Executor and Trustee			
Gender	Relationship	Name	ID No.
M / F			

Details of 2nd substitute Executor and Trustee			
Gender	Relationship	Name	ID No.
M / F			

SECTION 3 – Appointing substitute Guardian if you have any child below 21 years of age

The surviving biological parent will be the Main Guardian.

Details of 1st substitute Guardian			
Gender	Relationship	Name	ID No.
M / F			

Details of 2nd substitute Guardian			
Gender	Relationship	Name	ID No.
M / F			

Details of 3rd substitute Guardian			
Gender	Relationship	Name	ID No.
M / F			

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SECTION 4 – Distribution of all personal properties (including bank accounts, cash, shares, insurance policies without nomination, motor vehicle etc) by percentage:

**** CPF moneys not included, you need to make a separate CPF nomination.**

Name of main beneficiary	ID No.	Relationship	Share	Substitute beneficiary	
			%	Surviving beneficiary	
			%	Surviving beneficiary	
			%	Surviving beneficiary	
			%	Surviving beneficiary	

Details of substitute beneficiaries			
Name	ID No.	Relationship	Share
			%
			%
			%
			%

SECTION 5 – Please tick if you have any of the following types of assets:

	Yes	No		Yes	No
Real Property			Joint Accounts		
Insurance policy			Safe deposit box		
Mortgage Insurance			Jewelries		

SECTION 6 – Specific gifts (\$25 per clause), only complete this section for items which you don't want to distribute according to Section 4 indicated above

Description of asset	Beneficiary	Substitute beneficiary

SECTION 7 – Execution of Will and Translation Service

Will to be executed by: ** Signature / Thumbprint

Is translation required? ** Yes / No. If yes, please indicate language/dialect: _____

SECTION 8 – Other matters

	Yes	No
Is duplicate Will required? (\$25 per set)	No. of copies : _____	
Is Safe Keeping Service required?	() 3 years – \$200 () 5 years – \$300 () 10 years – \$500	

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